



- BO Reporting Tool
- The Query Panel
- Turning Tables to chart
- Formatting Cells/Tables
- The Structure View
- Insertion of Rows or Columns
- Breaks
- Sections
- Ranking
- Filter
- Alerters
- Crosstabs
- Grouping
- Slice ? and - Dice
- Drill
- Exporting Data
- Data Providers
- Master/Detail Reports
- Introduction to BO Designer
- Simple Universe and Object Creation
- Creating Hierarchy
- Resolving Loops and SQL Problems
- Supervisor

#### BUSINESS OBJECTS - INSIGHT

- Introduction to Webintelligence
- Getting started with Infoview
- Viewing Documents in Infoview
- Creating New Documents with queries
- Restricting Data returned by a Query
- Displaying information in different ways
- Enhancing report presentation
- Formatting reports
- Creating Formulae and Variables